

**CITY OF BILOXI  
AGENDA ITEM  
FACT SHEET**

Item No.: 4C

Council Meeting Date: February 10, 2026

**ITEM TITLE:** RESOLUTION

**INTRODUCED BY:** Mayor Andrew "FoFo" Gilich

**CONTACT PERSON:** Rick Weaver, CAO

Jerry Creel, Director of Community Development

**SUMMARY EXPLANATION:**

Resolution authorizing entry into a facility rental agreement with Gulf Coast Center for Nonviolence, Inc. and approving waiver of facility rental fees for the Biloxi Visitors Center Ballroom on April 23, 2026. (waiver of \$500.00)

Resolution  Ordinance \_\_\_\_\_ Public Hearing \_\_\_\_\_ Routine Agenda \_\_\_\_\_

Exhibits for Review

Contract \_\_\_\_\_ Minutes \_\_\_\_\_ Plans/Maps \_\_\_\_\_ Deed \_\_\_\_\_ Lease \_\_\_\_\_

**Other (Specify):** Exhibit "A"- Request for Fee Waiver  
Exhibit "B"-Tax Exemption  
Exhibit "C"-Facility Rental Contract

**Submittal Authorization:** Council President \_\_\_\_\_ Mayor

**STAFF RECOMMENDATION:** Staff recommends approval

**COUNCIL ACTION:** Motion By: \_\_\_\_\_ Second By: \_\_\_\_\_

Vote:	Councilmember	Yes	No	AFR	ABST	Councilmember	Yes	No	AFR	ABST
	Gray	___	___	___	___	Tisdale	___	___	___	___
	Marshall	___	___	___	___	Glavan	___	___	___	___
	Nail	___	___	___	___	Shoemaker	___	___	___	___
	Creel	___	___	___	___					

**ACTION TAKEN:**

Resolution No.

RESOLUTION AUTHORIZING ENTRY INTO A FACILITY RENTAL AGREEMENT WITH GULF COAST CENTER FOR NONVIOLENCE, INC. AND APPROVING A WAIVER FACILITY RENTAL FEES FOR THE BILOXI VISITORS CENTER BALLROOM ON APRIL 23, 2026 (WAIVER OF \$500.00)

WHEREAS, Gulf Coast Center for Nonviolence, Inc. (“GCCN”) has requested that the City of Biloxi (the “City”) provide a waiver of facility rental fees for the Biloxi Visitors Center Ballroom, on April 23, 2026, for the purpose of hosting its Annual Community Recognition Luncheon, as detailed in Exhibit “A” attached hereto;

WHEREAS, the rental fee for the Biloxi Visitors Center Ballroom, as established by Section 2-14-3 of the Code of Ordinances, Biloxi, Mississippi of 1992, is Five Hundred and 00/100 Dollars (\$500.00), plus a security deposit of Five Hundred and 00/100 Dollars (\$500.00);

WHEREAS, pursuant to §21-17-1(3)(a)(i) of the Mississippi Code of 1972, the City may make an in-kind donation in the form of a reduction in rental fees for “a bona fide not-for-profit civic or eleemosynary corporation organized and existing under the laws of the State of Mississippi and granted tax-exempt status by the Internal Revenue Service”;

WHEREAS, GCCN is such a corporation and has provided sufficient proof, collectively attached hereto as Exhibit “B,” of its eleemosynary status, that it is organized and existing under the laws of the State of Mississippi, and that it has been granted tax-exempt status by the Internal Revenue Service;

WHEREAS, under the terms and conditions of the Facility Rental Agreement, attached hereto as Exhibit “C,” the rental fee and security deposit are being waived;

WHEREAS, it is the recommendation of A.M. Gilich, Jr., Mayor, that the City grant GCCN the requested waiver of facility rental rates and enter the Facility Rental Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY

COUNCIL OF THE CITY OF BILOXI, MISSISSIPPI, THAT:

SECTION ONE: The findings, conclusions, and statements of fact contained in the foregoing preamble are hereby adopted, ratified, and incorporated herein.

SECTION TWO: It is hereby found and determined that Gulf Coast Center for Nonviolence, Inc. is a bona fide not-for-profit civic or eleemosynary corporation organized and existing under the laws of the State of Mississippi and granted tax-exempt status by the Internal Revenue Service.

SECTION THREE: Pursuant to §21-17-1(3)(a)(i) of the Mississippi Code of 1972, it is hereby found and determined that the waiver of facility rental fees for Gulf Coast Center for Nonviolence, Inc.'s rental of the Biloxi Visitors Center Ballroom, on April 23, 2026, is appropriate.

SECTION FOUR: The Mayor is authorized, on behalf of the City of Biloxi, to execute the Facility Rental Agreement, attached hereto as Exhibit "C," with Gulf Coast Center for Nonviolence, Inc.

SECTION FIVE: This resolution shall take effect and be in force from and after adoption.

**F0008**  
**Fee: \$**



**Michael Watson**  
SECRETARY OF STATE

**2025342820**

Business ID: 712302  
Filed: 05/15/2025 11:32 AM  
Michael Watson  
Secretary of State

P.O. BOX 136  
JACKSON, MS 39205-0136  
TELEPHONE: (601) 359-1633

**Annual Report**

**Business Information**

**Business ID:** 712302

**Business Name:** GULF COAST CENTER FOR  
NONVIOLENCE, INC.

**State of Incorporation:** MS

**Business Email:** sriley@gccfn.org

**Phone:** (\*\*\*)\*\*\*-\*\*\*\*

**FEIN:** \*\*-\*\*\*\*\*

**Principal Address:** 213 Porter Ave  
BILOXI, MS 39530

**Registered Agent**

**Name:** H M YOSTE JR

**Address:** 47 Maples Drive  
Gulfport, MS 39501

**Officers**

<b>Title/Name:</b>	<b>Address:</b>	<b>Director:</b>
<b>President:</b> Kacie Denny	3832 Acadian Village Ocean Springs, MS 39534	<input type="checkbox"/>
<b>Vice President:</b>		<input type="checkbox"/>
<b>Secretary:</b>		<input type="checkbox"/>
<b>Treasurer:</b>		<input type="checkbox"/>

**NAICS Code/Nature of Business**

624230 - Emergency and Other Relief Services

624190 - Other Individual and Family Services

**Signature**

By entering my name in the space provided, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day *05/15/2025*.

***Name:***

Stacey Riley  
*Chief Executive Officer*

***Address:***

213 Porter Ave  
Biloxi, MS 39530-2950

## Officers List

*Name:*

Stacey L Riley  
*Chief Executive Officer*

Carla L Ratcliff  
*Chief Financial Officer*

Kacie Denny  
*President*

*Address:*

213 Porter Ave  
Biloxi, MS 39530-2950

213 Porter Ave  
Biloxi, MS 39530-2950

3832 Acadian Village  
Ocean Springs, MS 39534



REQUEST FOR WAIVER/REDUCTION OF RENTAL FEES

EXHIBIT A

Name of Requesting Organization: GCCFN

Contact Name: Rene Davis

Address: PO BOX 333BILOXI MS 39533

Phone Number: (228) 252-1999

Email: rdavis@gccfn.org

Date of Request: 12/09/2025

Date of Use: 04/23/2026

Facility Requested: BALLROOM BVC

Amount of reduction requested: 100% (\$1,000.00)

Describe the nature of the event (please include the charitable or civic purpose being served by this event): PLEASE SEE LETTER ATTACHED

If applicable, attach proof of your organization's 501(c)(3) status and Mississippi registration as a non-profit organization

STAFF USE ONLY

Facility Rental \$ 500.00
Deposit \$ 500.00
Other \$

Approved by:
Date approved:



# Gulf Coast Center for Nonviolence

P. O. Box 333, Biloxi, MS 39533

Crisis Line: 800-800-1396 Fax: 228-435-0513

SERVING HARRISON, HANCOCK, JACKSON, GEORGE, STONE, & PEARL RIVER COUNTIES

## JANE'S HOUSE

P. O. Box 333  
Biloxi, MS 39533  
Phone: 228-436-3809  
Fax: 228-435-0513

## ADRIENNE'S HOUSE

PO Box 1263  
Pascagoula, MS 39568  
Crisis Line: 228-762-8267  
Phone: 228-205-4502  
Fax: 228-205-4468

## PORTER AVENUE OFFICE

213 Porter Ave  
Biloxi, MS 39530  
Phone: 228-207-2327  
Fax: 228-207-2430

## NORTHCUTT LEGAL CLINIC

2600 24th Avenue  
Gulfport, MS 39501  
PO Box 353  
Gulfport, MS 39502  
Phone: 228-864-7144  
Fax: 228-864-7145

## HANCOCK COUNTY OFFICE

PO Box 333  
Biloxi, MS 39533  
Phone: 228-252-1999  
Fax: 228-525-1999

## JACKSON COUNTY OFFICE

PO Box 1263  
Pascagoula, MS 39568  
Phone: 228-201-3534  
Fax: 228-864-7145

 GCCFN.ORG  
 @GCCFN  
 @GCCFN  
 @GCCFN\_1977



December 8, 2025

Mayor Fofo Gilich  
City of Biloxi  
C/O: Angie Ladner, Biloxi Visitors Center  
Via Email: [aladner@biloxi.ms.us](mailto:aladner@biloxi.ms.us)

Dear Mayor:

I hope you are doing well. I am writing on behalf of the Gulf Coast Center for Nonviolence, a 501(c)(3) nonprofit that has served individuals and families affected by domestic violence in our community since 1977.

Each year, we host our Community Recognition Luncheon to honor those who have demonstrated exceptional dedication to supporting survivors of domestic violence, sexual assault, human trafficking, and homicide victims. This event is an important opportunity to celebrate meaningful partnerships and highlight the vital efforts taking place across our community.

We respectfully request your support in waiving the fees (\$500 deposit and \$500 rental) for use of the Biloxi Visitor Center for the 2026 luncheon, scheduled for April 23rd. Your assistance would help ensure we can continue offering this event as an accessible and impactful gathering for the many individuals and agencies who support our mission.

If you need any additional details regarding this request, please feel free to contact me at 228-207-2375. Thank you very much for your time and consideration.

Sincerely,

  
René Davis  
Communications Director



Department of the Treasury  
Internal Revenue Service  
P.O. Box 2508, Room 4010  
Cincinnati OH 45201

**EXHIBIT  
B**

In reply refer to: 4051094588  
Dec. 27, 2016 LTR 4168C 0  
64-0634613 000000 00  
00029238  
BODC: TE

GULF COAST CENTER FOR NONVIOLENCE  
INC  
PO BOX 333  
BILOXI MS 39533-0333

RECEIVED  
DEC 29 2016  
BY: *mas*



034032

Employer ID Number: 64-0634613  
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated Nov. 29, 2016, regarding your tax-exempt status.

We issued you a determination letter in October 1978, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit [www.irs.gov](http://www.irs.gov) or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

**F0008**  
**Fee: \$**



**Michael Watson**  
SECRETARY OF STATE

**2025342820**

Business ID: 712302  
Filed: 05/15/2025 11:32 AM  
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TELEPHONE: (601) 359-1633

Annual Report

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NONVIOLENCE, INC.

**State of Incorporation:** MS

**Business Email:** sriley@gccfn.org

**Phone:** (\*\*\*)\*\*\*\_\*\*\*\*

**FEIN:** \*\*\_\*\*\*\*\*

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**Registered Agent**

**Name:** H M YOSTE JR

**Address:** 47 Maples Drive  
Gulfport, MS 39501

**Officers**

**Title/Name:**

**Address:**

**Director:**

**President:** Kacie Denny

3832 Acadian Village  
Ocean Springs, MS 39534

**Vice President:**

**Secretary:**

**Treasurer:**

**NAICS Code/Nature of Business**

624230 - Emergency and Other Relief Services

624190 - Other Individual and Family Services

**Signature**

By entering my name in the space provided, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day *05/15/2025*.

***Name:***

Stacey Riley  
*Chief Executive Officer*

***Address:***

213 Porter Ave  
Biloxi, MS 39530-2950

## **Officers List**

***Name:***

Stacey L Riley  
*Chief Executive Officer*

***Address:***

213 Porter Ave  
Biloxi, MS 39530-2950

Carla L Ratcliff  
*Chief Financial Officer*

213 Porter Ave  
Biloxi, MS 39530-2950

Kacie Denny  
*President*

3832 Acadian Village  
Ocean Springs, MS 39534



**FACILITY RENTAL AGREEMENT**

Renter Name: Gulf Coast Center for Nonviolence		Renter Phone No.: 228-207-2375	
Renter Address: P. O. Box 333, Biloxi, MS 39533		Renter Email: rdavis@gccfn.org	
<b>EVENT DETAILS:</b>			
Facility Rented: Biloxi Visitor Center (2nd Floor Ballroom)			
Event Date(s): April 23, 2026	Estimated Guests expected: 150	<input type="checkbox"/> Alcohol will be served <input checked="" type="checkbox"/> Alcohol will not be served	
Nature of Event: 2026 Community Recognition Luncheon			
Set-Up Time: 8:30AM	Event Start Time (guest arrival): 11:00 AM	Rehearsal Time Beginning:	
Off Property Time (by renter): 2:00PM	Event Close Time (guest exit): 1:00 PM	Rehearsal Time Ending:	
<input type="checkbox"/> Vendors will participate <input checked="" type="checkbox"/> Vendors will not participate		<input type="checkbox"/> Overnight storage is requested <input checked="" type="checkbox"/> Overnight storage is not requested	
Booking Agent Name: Rene' Davis / <i>Angie Ladner</i>	Booking Agent Phone No.: 228-207-2375	Booking Agent Email: rdavis@gccfn.org	

**THIS FACILITY RENTAL AGREEMENT** is entered this the 8th day of December, 2025, by and between the above-named Gulf Coast Center for Nonviolence (“Renter”) and the City of Biloxi, Mississippi (the “City”).

**Section 1: Facility Rental Charges.**

- (a.) For and in consideration of the Rental Payments (as hereinafter defined) to be paid by Renter and the performance and observance by Renter of the terms and conditions, specified or incorporated herein, the City does rent Biloxi Visitor Center (the “Facility”) for the purpose of hosting a one-time event (the “Event”) on the date and time stated above, and for the number of estimated guests specified above.
- (b.) **Security Deposit.** A security deposit of \$ 500.00 is due within 10 days of booking. Such security deposit will be refunded to Renter if the Booking Agent in his/her sole discretion determines that the Renter has not damaged the Facility and that the Facility has been satisfactorily cleaned and restored to the Facility’s condition prior to the event. Renter understands and agrees that refunds of security deposits may take three to six weeks.
- (c.) **Facility Rental Fee.** A Rental Fee of \$ 500.00 is due in advance and is payable on or before the cancellation date specified in the Facility Rental Rules attached hereto.

- (d.) **Additional Fees:** The following additional fees shall be paid by Renter on the same day as the Facility Rental Fee. In the event Additional Fees are assessed on the basis of actual time used by Renter, such fees shall be estimated. Following the Event, actual charges shall be computed and invoiced. Any amounts due and owing by Renter will be due within 10 days of the invoice date.
- i. Additional Fee 1:
  - ii. Additional Fee 2:
  - iii. Additional Fee 3:
- (e.) **Total Charges.** The total charges due under this agreement, including the Security Deposit, Facility Rental Fees, Additional Fees and all Fee Estimates, is \$ 1000.00.
- (f.) **Security and Fire Guards.** If security and/or fire guards are deemed necessary, charges for city police officers and fire guards must be paid by Renter and are not included in this Agreement.

**Section 2: Use of Facility.** Renter, its agents and invitees, shall have access to the areas specified above, as well as non-exclusive access to the entrance and parking. Renter, its agents and invitees, shall not be allowed access to other areas of the Facility not specified above. The City shall have the right to rent other areas of Facility during the same date and time as the Event.

**Section 3: Occupancy and Public Safety.** At no time may the occupancy of the Facility exceed the number of expected guests identified above. The Renter agrees to maintain order and control over all guests, invitees and activities during the Event. Excessive occupancy and/or failure to maintain order may be deemed a threat to public safety and result in the Event being immediately shut down. The City reserves the right to take possession of the Facility and evict Renter, guests, and all other invitees if, in City's discretion, such action is necessary to protect persons or property. If an Event is terminated as a threat to public safety, this will be deemed an Other Default event, in accordance with the provisions of Section 5(c) of this Agreement.

**Section 4: Parking.** On the Event date, during the time period set forth above, Renter shall be entitled to non-exclusive use the parking areas.

**Section 5: Cancellation.**

- (a.) **By Renter.** Renter may cancel this Agreement by giving written notice to the City. The City's refund policy is stated in the Facility Rules, attached hereto. Upon cancellation by Renter, City shall have the right to re-let the Facility to another party.
- (b.) **Rain.** For outdoor events, if the Event must be cancelled due to severe weather (but not a named storm), the City will work with the Renter to reschedule the Event. If the Event cannot be rescheduled, the City will refund one-half (1/2) of the Security Deposit and all Rental Fees.
- (c.) **Payment Default.** If any amount due as specified in Section 1 is not paid within ten (10) days after the due date specified in Section 1, this Agreement will automatically terminate ("Payment Default"). The City has no obligation to give notice of a Payment Default. Upon cancellation pursuant to this paragraph, City will retain the prepaid Security Deposit. Upon cancellation by City pursuant to this section, the City shall have the right to re-let the Facility to another.

- (d.) **Other Default.** If Renter meets payment obligations, but fails to adhere to any obligations specified in this Agreement (“Other Default”), the City may immediately cancel this Agreement and will notify Renter of the Other Default. Upon cancellation pursuant to this paragraph, City will retain the prepaid Security Deposit and any other prepaid amounts specified in Section 1 will be non-refundable. Upon cancellation by City pursuant to this section, the City shall have the right to re-let the Facility to another party.

**Section 6: Force Majeure.** Neither party shall be liable for cancellation of the Event if such cancellation is caused by any circumstances beyond its reasonable control, including, but not limited to, acts of God, natural disasters, epidemic, pandemic, war, civil commotion or industrial dispute (“Force Majeure”). If cancellation occurs due to a Force Majeure event, the City shall make a full refund of all prepaid amounts specified in Section 1. Cancellations for rain or unnamed storms will not constitute a Force Majeure event.

**Section 7: Alcohol.** The sale or consumption of alcoholic beverages, including distilled liquors, beer and wine, shall not be permitted in the Facility without the written consent of the City in the form of an Addendum attached hereto and incorporated by reference.

**Section 8: Liability and Indemnification.**

- (a.) Renter agrees to indemnify, defend, and hold harmless, all present and former Biloxi City Council members, mayors, officers, directors, and/or employees, (collectively the “Indemnified Parties”), from and against losses that Indemnified Parties incur or may incur or suffer and to the extent that the losses arise out of or relate to (i) Renter’s use of the Facility (ii) any breach of this Agreement including any breach of warranty or covenant and any misrepresentation related thereto by Renter; or (iii) any injury or death to any person or damage to or destruction of property of the City, the City’s employees, Renter, or third parties.
- (b.) With respect to any claims related to property damage, personal injury, or the like arising out of the use of the Facility, premises or parking areas, Renter agrees to indemnify and hold harmless the Indemnified Parties, from and against any of the following: all claims, demands, fines, suits, actions, proceedings, orders, decrees, judgments, costs and expenses incurred by the City that result from or in connection with any accident, injury, death, property damage arising out of or from or on account of any occurrence in, upon, at or about the Facility, premises or parking areas from the time Renter enters upon the Premises, during the course of the Event and following the Event involving Renter, any guests or invitees whether upon the premises or that may occur off the premises. Renter shall retain all risk of loss with respect to any of Renter’s property located on or about the Facility.
- (c.) Renter shall, at its sole cost, defend all suits brought upon by such losses, and pay all costs and expenses incidental thereto, but the City, or any of Indemnified Parties, so sued shall have the right at its/their option, to participate in the defense of any such suit, without relieving Renter of any obligations hereunder.
- (d.) Renter’s obligations to indemnify under this Agreement shall survive termination or expiration of this Agreement.

**Section 9: Liability for Damages.** Renter hereby agrees that, in the event the Renter, its guests, its invitees, damages the Facility, or its contents, Renter shall be liable for any and

all costs of repair or replacement as may be applicable. If such damages exceed the Security Deposit, the City will invoice Renter for the difference. Such invoice will be due and payable within 14 days. Invoices for damages not paid by Renter and received by the City within 14 days of the invoice date will incur a late charge in the amount of ten percent (10%).

**Section 10: Delivery and Storage:** Delivery and receipt of Renter's equipment, decorations or any other material to and from the Facility is the responsibility of Renter. City does not guarantee or take responsibility for receipt, storage or transfer of such items and shall not be held liable for damages or loss.

**Section 11: Permits:** Renter shall be responsible for obtaining any and all permits that may be required related to the Event. Failure to obtain said permits shall constitute an Other Default event, pursuant to Section 5(c), and will be grounds for the City to terminate the Agreement.

**Section 12: Facility Rules.** Renter acknowledges that he/she/it has received and reviewed the City rules pertaining to the Facility. Renter agrees to comply with all such rules and regulations and to advise guests and participants of the Event to comply with same. Such rules and regulations are considered part of this Agreement and failure to comply with such rules and regulation may result in termination pursuant to Section 5(c).

**Section 13: Governing Law & Jurisdiction.** The laws of the state of Mississippi shall govern the application and interpretation of this Agreement. The courts located in Harrison County, Mississippi (Second Judicial District) shall have exclusive jurisdiction of any dispute between the parties. If one party initiates an action against the other or should a party seek any form of relief against the other, then said action shall be filed in Harrison County, Mississippi (Second Judicial District). Any entity or person doing business with the City submits to the personal jurisdiction of the courts in Harrison County, Mississippi.

**Section 14: Amendments.** This Agreement may not be altered or amended, nor may rights hereunder be waived, except by writing executed by both parties.

**Section 15: No Waiver of Damages.** Notwithstanding any provisions to the contrary that may be found in the Agreement, or any other supplemental terms that may be referenced therein, any provision that seeks to limit the City's recovery in any manner shall be of no force or effect.

**Section 16: Arbitration.** The City shall not be subject to the terms of any provision any supplemental terms that may seek to require the City to submit a dispute to arbitration; and, any such term(s) requiring same, shall be deemed to be of no force or effect as against the City.

**Section 17: Authority.** The parties represent that they have full power and authority to enter into and perform this Agreement and the parties know of no contract, agreement, promise or undertaking which would prevent the full corporate execution and performance of this Agreement, and the persons executing this Agreement on behalf of the parties are duly authorized to do so and have the authority to bind such parties.

**Section 18: No Assignment or Sub-Lease.** This Agreement is for the above-referenced Event only and may not be assigned to a third party by the Renter.

**Section 19: Addendum and Attachments:** This Agreement includes the terms set forth in any addendum that may apply, as indicated below. All terms set forth herein, and in all applicable addenda, shall constitute the full agreement between the parties and any other prior agreements, oral or written, are superseded and of no force or effect.

*(\*mark all applicable Addenda)*

- Alcohol Beverage Rules Addendum
- Vendor Addendum
- Special Event Addendum
- Insurance Addendum
- Participant Release and Indemnity Agreement
- Biloxi Police Department Security Arrangements for City Facilities & Events
- Biloxi Fire Department Security Arrangements for City Facilities & Events

IN WITNESS WHEREOF, the parties have executed this Agreement, effective as of the date first written above.

**CITY:**

CITY OF BILOXI, a Mississippi municipal corporation

*Angie Padner*

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**RENTER:**

Gulf Coast Center for Nonviolence

By: *Stanley Riley*

Name: *Stanley Riley*

Title: *Chief Executive Officer*

Police Chief  
John B. Miller

170 Porter Avenue  
Biloxi, MS 39530  
228-702-3145 Police



**Security Arrangements for City Facilities & Events**

A request has been made for Officers of the Biloxi Police Department at the listed facility

Facility: Biloxi Visitor Center (2nd Floor) Client Name: Gulf Coast Center for Nonviolence

Phone Number 228-207-2375 Email rdavis@gccfn.org

Event Date: April 23, 2026 Doors Open Time: 10:30AM Close Time: 1:00PM

Type of Function: Community Recognition Luncheon

Total number of individuals (total occupancy) expected to attend the function: 150

Alcohol Served (circle one): YES  NO

Notes/Considerations \_\_\_\_\_

The Biloxi Police Department Security Coordinator must be notified a minimum of two (2) business days prior to the function for any changes, either in attendance or in the times of the event, that would impact the officer(s) assigned\*.

**THIS BOX TO BE FILLED OUT BY BILOXI POLICE DEPARTMENT:**

Number of Officers required: \_\_\_\_\_

Officer(s) need to arrive at \_\_\_\_\_ am/pm and depart at \_\_\_\_\_ am/pm. Total Hours: \_\_\_\_\_  
Officer(s) will arrive at least one-half hour prior to event start time to check the grounds and facility.

\*Officers scheduled for an event that is cancelled with less than two hours advance notice, or with no notice, made to the Biloxi Police Department Security Coordinator or EDS will be paid the three-hour minimum as required.

**THERE IS A THREE HOUR MINIMUM FOR ALL EVENTS WORKED**

Officer pay rate is \$ 35.00 per hour per officer\*\*

\*\* The scheduling platform for off-duty details, Extra Duty Solutions, in order to provide worker's compensation insurance for the officer during the event as well as general liability insurance for the event, will have additional fees for every scheduled hour worked by the officer(s) and this will affect the overall hourly rate billed to the client, currently \$40.16 per hour.

If any officer is needed on site after the event's scheduled end time, an invoice will be created for that additional time by Extra Duty Solutions. It is the responsibility of the client to pay the amount due to EDS.

CLIENT SIGNATURE: \_\_\_\_\_ DATE: 12/9/2025

COB FACILITY SIGNATURE: Afader DATE: 12/9/25

BPD SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Fire Chief  
Nick Geiser

170 Porter Avenue  
Biloxi, MS 39530  
228-435-6200



**Security Arrangements for City Facilities & Events**

**A request has been made for Biloxi Fire Department personnel at the listed facility**

Facility: Biloxi Visitor Center (2nd Floor) Client Name: Gulf Coast Center for Nonviolence

Phone: 228-207-2375 Email: rdavis@gccfn.org

Event Date: April 23, 2026 Doors Open: 10:30AM Doors Close: 1:00 PM

Type of Function: Community Recognition Luncheon

Total number of individuals (total occupancy) expected to attend the function: 150

Alcohol Served (Circle one): YES  NO

Notes/Considerations:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Biloxi Fire Department must be notified a minimum of two (2) business days prior to the function of any changes either in attendance, the time of the event, or if there is a cancellation of the function.

**THIS BOX TO BE FILLED OUT BY FIRE DEPARTMENT:**

Number of Fire Guards required: \_\_\_\_\_

First Fire Guard shall arrive at \_\_\_\_\_ am/pm and depart at \_\_\_\_\_ am/pm Total Hours: \_\_\_\_\_

Second Fire Guard shall arrive at \_\_\_\_\_ am/pm and depart at \_\_\_\_\_ am/pm Total Hours: \_\_\_\_\_

Fee for first Fire Guard: \$ \_\_\_\_\_ (\$35.00 an hour)

Fee for second Fire Guard: \$ \_\_\_\_\_ (\$35.00 an hour)

**THERE IS A 3 HOUR MINIMUM FOR ALL EVENTS.**

The Fire Guard shall arrive prior to the guest arrival to perform a safety inspection of the facility. Payment shall be made directly to the Fire Guard at the end of the event. The Fire Guard shall be paid by cash or check. If the payment is by check, it should be made out to the Fire Guard who worked the event. **DO NOT MAKE PAYMENTS OUT TO THE BILOXI FIRE DEPARTMENT.** If the ending time goes beyond the time disclosed to the Fire Department, additional charges will be added to the contract total at a rate of \$17.50 per ½ hour. If payment is not received, the funds will be retained from your deposit.

CLIENT SIGNATURE: [Signature]

DATE: 12/9/2025

COB EMPLOYEE SIGNATURE: [Signature]

DATE: 12/9/25

BFD SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_



**Biloxi Visitors Center Facility Rental Rules**  
1050 Beach Blvd., Biloxi, MS 39530

**\*In case of emergency and/or issues accessing the building please contact the following:**

Dispatch – 228-392-0641 or 228-392-5052

**RULES:**

1. All rental fees will be assessed in accordance with Section 2-14-1, *et seq.* of the Code of Ordinances, Biloxi, Mississippi, of 1992.
2. Checks for all rental fees should be made payable to the City of Biloxi.
3. City facilities may only be rented by adults 21 years of age and older.
4. All City facilities are nonsmoking facilities. The use of tobacco products, electronic cigarettes and water vapor cigarettes are prohibited.
5. Depending on the nature of the event, proof of liability insurance naming the City of Biloxi as an additional insured may be required.
6. Music and entertainment inside of City facilities must be contained so as to not disturb the surrounding area. If amplified sound is utilized outdoors, an Amplified Sound Permit must be obtained from the Biloxi Police Department.
7. All decorations must be approved by the Visitor Center Manager.
8. Children must be supervised at all times.
9. Occupancy will not exceed the number of guests identified in the Facility Rental Agreement.
10. No person(s) or group(s) renting any City facility will be permitted to consume, serve or sell alcoholic beverages in any City facilities or on the premises without written consent from the City of Biloxi.
11. City furniture (tables, chairs, podium, etc.) must remain inside City facilities.
12. Rental of City Facilities for the purpose of rehearsals, if available, are subject to the schedule and availability. Rehearsals are not guaranteed, full bookings are given preference.
13. Alcoholic beverages may not be stored overnight in any City facility.

14. The Biloxi Visitors Center is owned and operated by the City of Biloxi and administered by the Department of Community Development. The Visitors Center Manager has the authority to interpret and enforce these rules, as well as all Facility Rental Agreements for the Biloxi Visitors Center.

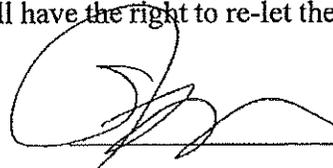
15. Renter may cancel the Facility Rental Agreement for the Second Floor by giving written notice to the City. If such notice is received not less than 60 days in advance of the Event Date, the City will refund to Renter prepaid amounts, if any. Any cancellations by Renter less than 60 days prior to the Event will result in the forfeiture of the Security Deposit. Upon cancellation by Renter, City shall have the right to re-let the Facility to another party.

16. Renter may cancel the Facility Rental Agreement for the Theatre by giving written notice to the City. If such notice is received not less than 60 days in advance of the Event Date, the City will refund to Renter prepaid amounts, if any. Any cancellations by Renter less than 60 days prior to the Event will result in the forfeiture of the Security Deposit. Upon cancellation by Renter, City shall have the right to re-let the Facility to another party.

17. Renter may cancel the Facility Rental Agreement for the First Floor Foyer by giving written notice to the City. If such notice is received not less than 60 days in advance of the Event Date, the City will refund to Renter prepaid amounts, if any. Any cancellations by Renter less than 60 days prior to the Event will result in the forfeiture of the Security Deposit. Upon cancellation by Renter, City shall have the right to re-let the Facility to another party.

18. Renter may cancel the Facility Rental Agreement for the Tullis or Father Ryan Room by giving written notice to the City. If such notice is received not less than 60 days in advance of the Event Date, the City will refund to Renter prepaid amounts, if any. Any cancellations by Renter less than 60 days prior to the Event will result in the forfeiture of the Security Deposit. Upon cancellation by Renter, City shall have the right to re-let the Facility to another party.

19. Renter may cancel the Facility Rental Agreement for the Brielmeyer Room, Dantzler Room or Kitchen by giving written notice to the City. If such notice is received not less than 60 days in advance of the Event Date, the City will refund to Renter prepaid amounts, if any. Any cancellations by Renter less than 60 days prior to the Event will result in the forfeiture of the Security Deposit. Upon cancellation by Renter, City shall have the right to re-let the Facility to another party.



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10/9/2025  
RENTER

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DATE  
