

**CITY OF BILOXI
AGENDA ITEM
FACT SHEET**

Item No.: 5J

Council Meeting Date: December 16, 2025

ITEM TITLE: RESOLUTION

INTRODUCED BY: Mayor Andrew "FoFo" Gilich

CONTACT PERSON: Richard Weaver, Chief Administrative Officer 

SUMMARY EXPLANATION:

Resolution authorizing entry (in current FY2026 budget) into the Amendment No. 4 to Task Order No. 1 to the Master Services Agreement with Neel-Schaffer, Inc. for professional cultural resources management services in connection with the Hurricane Katrina Infrastructure Repair Program, Project No. KG646

Resolution Ordinance _____ Public Hearing _____ Routine Agenda _____

Exhibits for Review

Contract Minutes _____ Plans/Maps _____ Deed _____ Lease _____

Other (Specify): Exhibit A: Amendment No. 4

Submittal Authorization: Council President _____ Mayor

STAFF RECOMMENDATION: Staff recommends approval

COUNCIL ACTION: Motion By: _____ Second By: _____

Vote:	Councilmember	Yes	No	AFR	ABST	Councilmember	Yes	No	AFR	ABST
	Gray	___	___	___	___	Tisdale	___	___	___	___
	Marshall	___	___	___	___	Glavan	___	___	___	___
	Nail	___	___	___	___	Shoemaker	___	___	___	___
	Creel	___	___	___	___					

ACTION TAKEN:

Resolution No.

RESOLUTION AUTHORIZING ENTRY INTO THE AMENDMENT NO. 4 TO TASK ORDER NO. 1 TO THE MASTER SERVICES AGREEMENT WITH NEEL-SCHAFFER, INC. FOR PROFESSIONAL CULTURAL RESOURCES MANAGEMENT SERVICES IN CONNECTION WITH THE HURRICANE KATRINA INFRASTRUCTURE REPAIR PROGRAM, PROJECT NO. KG646

WHEREAS, the City of Biloxi (the "City") did advertise for professional cultural resource management services in compliance with the Federal Emergency Management Agency's ("FEMA") responsibilities under Section 106 of the National Historic Preservation Act (NHPA) in connection with the Hurricane Katrina Infrastructure Repair Program, and received such proposals on April 7, 2021;

WHEREAS, Neel-Schaffer, Inc. ("NSI") submitted the best proposal, as determined by the City's Selection Committee in accordance with the specifications for evaluation stated in the Request for Proposals;

WHEREAS, pursuant to Resolution No. 321-21, the City entered into a Master Services Agreement (the "Agreement") with NSI for cultural resource management services;

WHEREAS, pursuant to Resolution No. 363-21, the City entered into the Task Order No. 1 ("TO1") to the Agreement with NSI for archeological monitoring services;

WHEREAS, Amendment No. 4 to TO1, attached hereto as Exhibit "A," provides for artifact analysis and report revisions to address Mississippi Department of Archives and History comments and pre-contact landscape contextual study to resolve potential adverse effects;

WHEREAS, said Amendment increases NSI's compensation under TO1 for Project KG646 by Sixty-Five Thousand and 00/100 Dollars (\$65,000.00), resulting in a total contract value of Three Hundred Thousand and 00/100 Dollars (\$300,000.00) for this project;

WHEREAS, the cost of NSI's services is reimbursable by the Federal Emergency

Management Agency (“FEMA”);

WHEREAS, funding for the costs associated with the Agreement will be provided through Project No. KG646, line item FEMA-FS-6432-KG646; and

WHEREAS, it is the recommendation of Richard Weaver, Chief Administrative Officer, and Walter A. Rode, Program Manager, that the City enter into Amendment No. 4 to the Agreement with NSI for professional cultural resources management services in connection with the Hurricane Katrina Infrastructure Repair Program, Project No. KG646.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF BILOXI, MISSISSIPPI, THAT:

SECTION ONE: The findings, conclusions, and statements of fact contained in the foregoing preamble are hereby adopted, ratified, and incorporated herein.

SECTION TWO: The Mayor, on behalf of the City of Biloxi, is hereby authorized to execute Amendment No. 4, attached hereto to Exhibit “A,” with Neel-Schaffer, Inc.

SECTION THREE: This resolution shall take effect and be in force from and after its adoption.



TASK ORDER

Client: City of Biloxi 140 Lameuse Street Biloxi, MS 39530 ATTN: Walt A. Rode	Consultant: Neel-Schaffer, Inc. 795 Howard Avenue Biloxi, MS 39530 ATTN: Haley Streuding	City Project Numbers: PA-04-MS-1604-PW-11253 PA-04-MS-1604-PW-11017(2)
Date: 12/04/2025		Consultant Project Number: 16461.000

Description of Amendment # 4 Order Scope:
 Archaeological services as requested by FEMA to include a Phase III data recovery in Area 7 (Buena Vista East) to mitigate adverse effect to Site 22Hr1160 (Greenhouse Site). Task order amendment is for artifact analysis and report revisions to address MDAH comments.
 Drafting of a pre-contact landscape contextual study in Area 3 (Rodenberg North) to resolve potential adverse effects resulting from the undertaking to Sites 22Hr549 and 22Hr548 (Atkinson I and Atkinson II). Task order amendment is for report revisions/reframing.

Compensation shall be as follows:

Proposal for Phase III Archaeological Survey, Artifact Analysis, and Report Preparation Hourly Not To Exceed	<u>Amendment # 4, Task Order # 1</u> <u>\$45,000.00</u>
Proposal for Pre-Contact Landscape Contextual Study Hourly Not to Exceed	<u>\$20,000.00</u>

Phase III Data Recovery Original Fee (Task Order # 1, Amendment # 1 and 2):	Phase III Data Recovery Amendment # 4 Fee:	Pre-Contact Landscape Contextual Study Original Fee (Task Order # 1, Amendment # 1 and 2):
\$40,000.00 (#1); \$60,000.00 (#2)	\$45,000.00	\$35,000.00 (#1); \$30,000.00 (#2)
Total \$100,000.00	Total \$145,000.00	Total \$65,000.00
Pre-Contact Landscape Contextual Study Amendment # 4 Fee:	Original Fee: Archaeological Monitoring (Area 8), Phase III Archaeological Survey, and Pre-Contact Landscape Contextual Study	Total Amended Fee: Archaeological Monitoring (Area 8), Phase III Archaeological Survey, and Pre-Contact Landscape Contextual Study
\$20,000.00	Total All Phases \$235,000.00	Amended Total All Phases \$300,000.00
Total \$85,000.00		

The above described services shall commence upon return of this executed Task Order. Services will be billed monthly as they are completed. All other provisions, terms, and conditions of the agreement for services which are not expressly amended shall remain in full force and effect.

Consultant:

 BY Haley Streuding

 Haley Streuding
 Name

 Project Manager
 Title

 12/04/2025
 Date

City of Biloxi:

 BY _____

 Name

 Title

 Date