

**CITY OF BILOXI  
AGENDA ITEM  
FACT SHEET**

Item No.: 5 P

Council Meeting Date: November 21, 2023

**ITEM TITLE:** RESOLUTION - CID Office Furniture

**INTRODUCED BY:** Mayor Andrew "FoFo" Gilich

**CONTACT PERSON:** E. Michael Leonard, CAO  
John Miller, Director of the Police Department

**SUMMARY EXPLANATION:**

To approve the purchase of Office Furniture for use by CID from Office Furniture Solutions in the total amount of \$8,160.85, as authorized by the State of Mississippi Contracts #8200069475, #8200068945 and #8200071630.

Funding: Police Department Budget

Resolution  Ordinance \_\_\_\_\_ Public Hearing \_\_\_\_\_ Routine Agenda \_\_\_\_\_

Exhibits for Review

Contract \_\_\_\_\_ Minutes \_\_\_\_\_ Plans/Maps \_\_\_\_\_ Deed \_\_\_\_\_ Lease \_\_\_\_\_

Other (Specify): Requisition

**Submittal Authorization:** Council President \_\_\_\_\_ Mayor

**STAFF RECOMMENDATION:** Staff recommends approval

**COUNCIL ACTION:** Motion By: \_\_\_\_\_ Second By: \_\_\_\_\_

Vote:	Councilmember	Yes	No	AFR	ABST	Councilmember	Yes	No	AFR	ABST
	Lawrence	___	___	___	___	Tisdale	___	___	___	___
	Gines	___	___	___	___	Glavan	___	___	___	___
	Newman	___	___	___	___	Barrett	___	___	___	___
	Deming	___	___	___	___					

**ACTION TAKEN:**

## RESOLUTION

WHEREAS, State of Mississippi Contracts #8200069475, #8200068945 and #8200071630 authorize the purchase of Office Furniture; and

WHEREAS, it is the recommendation of John Miller, Director of the Police Department, to purchase Office Furniture from Office Furniture Solutions for CID in the total amount of \$8,160.85; and

WHEREAS, funding for the above purchase is shown in the 2023/24 Police Department Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BILOXI, MISSISSIPPI, THAT:

The purchase of Office Furniture from Office Furniture Solutions for the Police Department in the total amount of \$8,160.85 as authorized by State of Mississippi Contracts #8200069475, #8200068945 and #8200071630 is hereby approved and that this Resolution shall be spread on the minutes of the City Council.

<b>Bill To</b> ACCOUNTING CITY OF BILOXI PO BOX 429 BILOXI, MS 39533	Requisition 00001413-00 FY 2024  Acct No: 01511-6800 Review: Buyer: kstuart Status: Released
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**Vendor**  
 OFFICE FURNITURE SOLUTIONS INC  
 4300 HEWES AVE  
  
 GULFPORT, MS 39507

**Ship To**  
 POLICE DEPARTMENT  
 CITY OF BILOXI  
 170 PORTER AVE  
 BILOXI, MS 39530

**Delivery Reference**  
 M.DEDUAL

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/01/23	014510				POLICE DIRECTORS OFFICE

  

LN	Description / Account	Qty	Unit Price	Net Price
	General Notes			
001	(CID OFFICE FURNITURE, STATE CONTRACT# 8200069475) OTG SUPERIOR LAMINATE 30X66 RECTANGLE DESK	3.00 EACH	248.12000	744.36
1	01511-6800		744.36	
002	OTG SUPERIOR LAMINATE 24X42 REVERSIBLE RETURN	2.00 EACH	165.60000	331.20
1	01511-6800		331.20	
003	OTG SUPERIOR LAMINATE 22" BBF PEDESTAL	3.00 EACH	285.23000	855.69
1	01511-6800		855.69	
004	OTG SUPERIOR LAMINATE 22" D FF PEDESTAL	3.00 EACH	277.48000	832.44
1	01511-6800		832.44	

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CITY OF BILOXI  
PO BOX 429  
BILOXI, MS  
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Requisition 0001413-00 FY 2024

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01511-6800  
Review:  
Buyer: kstuart  
Status: Released

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4300 HEWES AVE  
  
GULFPORT, MS 39507

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CITY OF BILOXI  
170 PORTER AVE  
BILOXI, MS 39530

Delivery Reference  
M.DEDUAL

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/01/23	014510				POLICE DIRECTORS OFFICE
LN	Description / Account	Qty	Unit Price	Net Price	
005	OTG 71" OVERHEAD HUTCH-OPEN	2.00 EACH	295.75000	591.50	
	1 01511-6800			591.50	
006	OTG 71" LAMINATE DOORS	2.00 EACH	70.89000	141.78	
	1 01511-6800			141.78	
007	GLOBAL 4 DRAWER LATERAL FILE 18"D X 36"W X 54"H	3.00 EACH	1132.08000	3396.24	
	1 01511-6800			3396.24	
008	GROMMET POWER CENTERS	3.00 EACH	89.16000	267.48	
	1 01511-6800			267.48	

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Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/01/23	014510				POLICE DIRECTORS OFFICE
LN	Description / Account	Qty	Unit Price	Net Price	
009	OTG SUPERIOR LAMINATE 42" FLUSH BRIDGE 1 01511-6800	1.00 EACH	125.72000	125.72	
010	OTG SUPERIOR LAMINATE 66" CREDENZA SHELL 1 01511-6800	1.00 EACH	231.51000	231.51	
011	OTG SUPERIOR LAMINATE 66" LAMINATE HITCH-OPEN 1 01511-6800	1.00 EACH	270.28000	270.28	
012	OTG SUPERIOR LAMINATE DOORS 66" 1 01511-6800	1.00 EACH	68.12000	68.12	

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<b>Vendor</b> OFFICE FURNITURE SOLUTIONS INC 4300 HEWES AVE  GULFPORT, MS 39507	<b>Ship To</b> POLICE DEPARTMENT CITY OF BILOXI 170 PORTER AVE BILOXI, MS 39530  Delivery Reference M.DEDUAL
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Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/01/23	014510				POLICE DIRECTORS OFFICE

LN Description / Account	Qty	Unit Price	Net Price
013 TACKBOARD	3.00 EACH	101.51000	304.53
1 01511-6800		304.53	
Requisition Total			8160.85

\*\*\*\*\* General Ledger Summary Section \*\*\*\*\*

Account	Amount	Remaining Budget
01511-6800	8160.85	1542185.39
POLICE DIRECTOR'S OFFICE		
	Machinery/Equipment	

\*\*\*\*\* Approval/Conversion Info \*\*\*\*\*

Activity	Date	Clerk	Comment
Approved	11/01/23	genevieve brace	
Approved	11/01/23	laura slater	Auto approved by: gbrace
Approved	11/01/23	genevieve brace	Auto approved by: gbrace
Approved	11/02/23	chris deback	
Approved	11/02/23	john miller	Auto approved by: cdeback
Approved	11/02/23	diana thornton	Auto approved by: kstallings
Approved	11/02/23	katy stallings	
Approved	11/02/23	regina bossier	Auto approved by: kstallings
Queued	11/02/23	amber langlinois	Auto approved by: kstallings
Queued	11/02/23	keith stuart	Auto approved by: kstallings